

To: Cabinet, Archives
From: Louise Anderson
Subject: Minutes of March 17, 2015 Cabinet Meeting
(Vice Presidents Only)
Date: March 17, 2015

Members Present: Anderson, Bertch, Bohnet, Collins, Hutchins, McCurdy and Schlack

Members Absent: Jbara and Johnson

Discussion and Action Items

- Budget Planning Discussion
- Travel
 - Steve Cook to New Orleans, LA to attend the Ellucian Live Conference April 11-15, 2015.
 - LaJoyce Brooks to Black Lake Conference Center in Onaway, MI to attend the Michigan Educators Apprenticeship and Training Association (MEATA) Conference, May 20-22, 2015.
 - RCP Students Deidre Prescott, Genevieve Thiel, Carolina Herrera, Michelle Cook, Joshua Haughn, Amanda McConnon, and Sean Game-Brown to Grand Rapids, MI to attend the Michigan Society for Respiratory Care Sputum Bowl April 13-15, 2015.
 - Billy Reynolds, Cristina Miller, Hayley Younce, and Krystalyn Mahl to Lansing, MI to attend the PTK Annual Awards Program and Luncheon on March 24, 2015.
 - Rick Ives, Michael Schulte, Antonio Perez, and Marty Myers to Wayland, MI to attend a Legal Update at Wayland High School March 19, 2015.
 - Al Henderson and Antonio Perez to Grand Rapids, MI to attend an Interview and Interrogation workshop March 23, 2015.
 - Michael Descheneau to South Haven, MI to attend the 16th Police Precision Driving at Gingerman Raceway April 15, 2015.
 - Barbara Taraskiewicz to Bay Harbor, MI to attend the Michigan Occupational & Special Populations Conference May 6-8, 2015.
 - Louise Anderson, Lauren Beresford and Muriel Hice to Lansing, MI to attend the Plante & Moran Higher Education Update on May 5, 2015.
 - Craig Jbara, Dean McCurdy, Kathy Johnson and Marilyn Schlack to Lansing, MI to meet with the MEDC on March 24, 2015.
- Grants
 - Nothing to report.

Personnel Items

- Kudos - None
- Reality Checks – None
- Hires, Resignations, and Retirements

- Maria (Angie) Sackett has accepted the P/T Success Advocate position effective March 30, 2015.
- Matt Dennis is resigning as the Men's Basketball Coach effective March 31, 2015.
- Michael Clark is resigning as the head Softball Coach effective June 5, 2015.
- Ron Welch is retiring from the Women's Basketball head coach as of April 1, 2015.
- Request to fill all three coaching positions.
- Request to move CUBE internship dollars to PT hourly effective July 1, 2015.

Other

- Health Focused Campus
On-going: Interviews to fill posted positions are on-going; representative from DMB will be on campus March 20 to meet with Mike Collins, Louise Anderson and Jane Otten on billing for the project; Mike Collins, Dennis Bertch, Terry Hutchins and Jim Taylor will meet on Allied Health equipment to see what is over/above the equipment provided in the construction budget.
- Budget supervisor and signatory authority for WPE to be moved to Joe Brady effective immediately.
- Lake Michigan College is launching their Great Lakes Wine Institute with an event March 26.
- Reminder that Capital Outlay requests are due to Louise Anderson by March 24, 2015 to be considered for the 2015-2016 budget.
- Dennis Bertch indicated that the Higher Learning Commission is requiring our participation in an Assessment Academy Midpoint Roundtable in June 2015 in St. Charles, IL. More information to follow.

~Next Meeting is March 31, 2015, 8:00 a.m. – location TBD~
Robert Jorth to present at 9:00 a.m. on the Kalamazoo Promise